



Position Title: FDL CONSTRUCTION PROJECT INTERN

Location: Carlton-Cloquet Area

Closing Date: Tuesday, June 4th, 5:00pm

Candidate Interviews/Selection: June 5th – June 7th

Anticipated Start Date: June 10th

Position Duration: Up to 12 Months

Pay Rate: Up to \$30.00 per hour

Position Hours: 40-hrs per week, with potential for overtime if needed

Benefits: Health Insurance, Life Insurance, AD&D Insurance, Dental (Full), Vision (Full), Short Term Disability Coverage, Long Term Disability Coverage, Health Savings Account, Paid-Time Off

Supervisor: This position is managed by Paramount Planning as an employee and works directly with Enbridge Project Management, the Fond du Lac Band and other project teams.

Position Summary:

We are looking for energetic individuals with a positive attitude, technical aptitude, and willingness to learn!

Scope of work entails supporting the Enbridge Line 3 removal and Line 4 removal within the Fond du Lac reservation boundaries. Work direction will be provided by Enbridge Construction Coordinator or delegate. Scope of work is intended to increase understanding and experience associated with a large scale construction project including pre-construction planning, four season construction methods, progress tracking, cost tracking, safe work practices, environmental compliance, and quality.

Position Responsibilities:

- Represents the project in a positive and professional manner in the community.
- Required to maintain proper attendance including reporting to work on time in accordance with applicable policies.
- Maintains a clean and organized work area.
- Due to changes and modifications in the job from time to time, employees are required to be flexible and assume other responsibilities assigned by management as deemed necessary.

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Physical Requirements:

- Walking, standing, sitting, bending, stooping, lifting, crawling, climbing, reaching, kneeling and balancing above ground are required.



- Ability to lift up to 50 pounds.
- Subject to inside and outside environmental conditions, including work in adverse weather conditions.

Basic Qualifications:

- High School education or equivalent. College degree preferred
- Construction experience preferred
- Working Knowledge of Microsoft Office (Excel, Word, Outlook)
- Valid drivers license and suitable transportation
- Willingness and ability to travel (primarily day trips to sites)

Native American Preference (FDL Band Member)

TO APPLY:

Please send a 1-page Cover Letter, Resume (including 3 professional references) to Rachelle Brinkman, rachelle.brinkman@paramountplanning.net. In subject line of email, please include '[Construction Intern Application]' you are applying for.

Background Check

All applicants must pass a comprehensive background check before being hired. This will include a driver's license check, mandatory drug screening and reference checks.

Application Contact Information

If you have questions or issues with the application process, please contact:

Rachelle Brinkman
Administrative Assistant, Paramount Planning
Cell: 218-360-3937
Email: rachelle.brinkman@paramountplanning.net